

Consent Form

Doeboe Care Pty Ltd — consent and permissions (2026).

About this form

This form explains how Doeboe Care Pty Ltd handles your information and asks for your permission on a number of things. Please read each section. Each one is written in plain language first, and then has a tick table where you can say whether you agree or do not agree.

Giving consent is your choice. You can agree to some things and not others, and it will not stop you receiving your supports where consent is not essential to deliver them safely and lawfully. You can also change your mind later.

Provider details: Doeboe Care Pty Ltd · ABN 71 647 122 423 · NDIS Registration ID 4-G3YCA9H · 8 Tetbury Avenue, Weir Views VIC 3338 · Phone 0469 059 068 · Email info@doeboecare.com.au

Your rights before you sign

- You have the right to ask questions and to have anything you do not understand explained to you.
- You have the right to take this form away and think about it, or to have a family member, nominee or advocate help you.
- You have the right to an interpreter at no cost through the Translating and Interpreting Service (TIS) on 131 450.
- You have the right to decline any consent, and to withdraw any consent later, without it affecting how you are treated.

Section 1 — Privacy and information handling

To provide your supports, we need to collect and keep personal information about you. This includes your contact details, NDIS information, health and medical information, and notes about the supports we provide. We collect this from you, and with your permission from others involved in your care.

We use your information to plan and deliver your supports, to keep you safe, to meet our obligations as a registered NDIS provider, and to claim payment for supports we have delivered. We store your information securely, whether on paper or electronically, and we only keep it for as long as the law requires. We handle your information in line with our Privacy Policy, the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs).

You can ask to see the information we hold about you, and ask us to correct it if it is wrong.

Consent	I agree (tick)	I do not agree (tick)
I agree for Doeboe Care to collect, use and securely store my personal and health information to provide my supports, in line with its Privacy		

Section 2 — Information sharing

Sometimes we need to share your information with other people and organisations so that your supports work well and you stay safe. We only share what is necessary, and only with the people you agree to below.

We may need to share information with:

- The NDIS Quality and Safeguards Commission and the National Disability Insurance Agency (NDIA), where required for our obligations as a registered provider.
- Your plan manager, to arrange payment for your supports.
- Your support coordinator, to help coordinate your plan.
- Your health professionals (for example your GP, specialist, speech pathologist or dietitian), where it helps us support you safely.
- Your family, nominee, guardian or advocate, as you direct below.

We may also share information without your consent where the law requires it, or where there is a serious risk to your safety or the safety of others.

Please tick who we may share your information with:

Who we may share with	I agree (tick)	I do not agree (tick)
NDIS Quality and Safeguards Commission and the NDIA		
My plan manager		
My support coordinator		
My health professionals (GP, specialists, allied health)		
My family / nominee / guardian / advocate (named below)		

Name(s) of family, nominee, guardian or advocate we may share with:	
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Section 3 — Photos and media

From time to time we may take photos or short videos, or write about your story, for things like your support records, staff training, our website, newsletters or social media.

Giving this consent is completely optional. Saying no will not affect your supports in any way. If you agree now, you can still change your mind and withdraw your consent at any time, and we will stop using new material. Material already printed or published may not always be able to be removed.

Please tell us what you agree to:

Use of my image or story	I agree (tick)	I do not agree (tick)
Photos/videos of me for my support records only		
Photos/videos of me for staff training		
Photos/videos or my story for Doeboe Care's website and social media		
Photos/videos or my story for printed materials (e.g. newsletters, flyers)		

Section 4 — Medication support

If your NDIS plan includes support with medication, our trained staff can help you. Depending on your needs and your plan, this may mean reminding or prompting you to take your medication, helping you to take it, or administering it to you. Our staff follow your medication information and any plan from your prescriber, and keep records of the support given.

Please tell us what you agree to:

Medication support	I agree (tick)	I do not agree (tick)
I agree for Doeboe Care staff to prompt or remind me to take my medication		
I agree for Doeboe Care staff to assist me to take my medication		
I agree for Doeboe Care staff to administer my medication as prescribed		
I do not require any medication support		

Section 5 — NDIS claiming

For the supports we deliver to you, we need to claim payment. Depending on how your plan is managed, we claim through the NDIA (myplace provider portal) or send invoices to your plan manager, or to you if you self-manage. We only claim for supports that have actually been delivered, at rates that do not exceed the NDIS price limits, as set out in your Schedule of Supports.

Consent	I agree (tick)	I do not agree (tick)
I authorise Doeboe Care to claim payment for the supports it delivers to me, in line with my NDIS plan and Schedule of Supports.		

Section 6 — Service terms

Before supports begin, we will give you a Participant Handbook and a Service Agreement. The Handbook explains how we work, your rights and responsibilities, and how to give feedback or make a complaint. The Service Agreement sets out the supports we will provide, the agreed rates, and how either of us can change or end the agreement.

Consent	I agree (tick)	I do not agree (tick)
I agree to the terms set out in the Doeboe Care Participant Handbook and Service Agreement.		
I confirm I have been given, or offered, a copy of the Participant Handbook and Service Agreement.		

Your right to decline or withdraw consent

You can say no to any consent on this form, and you can withdraw a consent you have already given at any time. Withdrawing a consent will not affect your access to supports, unless a consent is essential for us to deliver a support safely and lawfully — in that case we will explain this to you.

How to withdraw a consent

- Tell any Doeboe Care staff member in person.
- Phone us on 0469 059 068.
- Email us at info@doeboecare.com.au.
- Write to us at 8 Tetbury Avenue, Weir Views VIC 3338.

We will confirm your change in writing and update our records. If you are ever unhappy with how we handle your information or your consent, you can contact us, or the NDIS Quality and Safeguards Commission on 1800 035 544 (TTY 133 677) or at www.ndiscommission.gov.au.

Signature

By signing below, I confirm that this form has been explained to me, that I have had the chance to ask questions, and that the choices I have ticked above are my own.

This form is completed by (tick): Participant / Nominee, guardian or representative

Field	Your answer
Full name (please print):	
Signature:	
Date:	

If signed by a nominee, guardian or representative:

Field	Your answer
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Representative full name (please print):	
Relationship to participant:	
Authority to sign (e.g. plan nominee, guardian):	
Signature:	
Date:	

Witness

Field	Your answer
Witness full name (please print):	
Position / relationship:	
Signature:	
Date:	

Acknowledged for Doeboe Care



For Doeboe Care: Cephus Nebo — Director / Nominated Supervisor (Authorised Officer) Signed: 14 July 2026

Office use only

Field	Details
Consent recorded by:	
Date recorded:	
Copy given to participant (Yes / No):	
Review date:	